

Add New Project Discipline Version V5.01.01 15 November 2016

How to Add a New Project Discipline

After you have created a project, if you want to add a new discipline, click the **Add Discipline** tab and follow the on-screen instructions.

To add a new Discipline for your project, the following steps are required:

Step 1 - If you want to include checklists in the new discipline, check the box at right to include CheckLists.

If you are using checklists, add your Initials below. If you are unsure, see UserGuide 3.5 Checklists under the Help (?) Section.

Initials

Step 2 - Click the blue "Add" against the Discipline required for this project. This creates a new set of DDNA master data for the project, ready for your selection.

ID	Title	Add
AR	Architecture	<input type="button" value="Add"/>
FE	Facade Engineering	<input type="button" value="Add"/>

Step 3 - Go to the Project DDNA tab, and select the appropriate Stages, Actions, Tasks, Inputs, Outputs and Tools for your project. If in doubt about any item, refer to UserGuide 3.3 Design DNA (DDNA).